

MINUTES OF THE CHHA BOARD OF DIRECTOR'S MEETING
Dec 3, 2015

Lynn McCormick, Vice President, called the meeting to order at 7:05 p.m. at Canton Chamber of Commerce Building.
PRESENT: Christy Loiselle, Gretchen Harrington, Lynn McCormick, Linda Bedard, Vivien Pierson, Spresa Clements, Yvonne Emery

ABSENT: Marques Nelson, Scott Burek, Andrew Fosdick

GUESTS: Roy Hart

MINUTES: Vivien said that her name is misspelled in the minutes. Gretchen made a motion to accept the November Minutes as amended. Christy seconded. The motion passed.

CORRESPONDENCE:

- Some phone calls came in saying that the snowplowing was great.
- Lynn said she had the contract signed by Marques.
- Tony Bruscato complained about the snow plow. He said that Morton Taylor and Westminister Way was icy.
- A Resident asked when we are going to replace the broken sub sign on Warren Rd. Lynn said we are gathering quotes to replace it.

TREASURER'S REPORT:

- Yvonne gave the report. There was \$3,012.60 in checking and \$37,641.49 in the money market account. Christy moved to accept the report as given. Vivian seconded and the motion carried.

HOMEOWNER'S CONCERNS:

- Roy Hart complained that the web site was not being updated. Yvonne spoke with Charles Steele earlier this week and he updated the Board Members on the site.
- Roy asked for a proposed budget per the By-Laws.
- Roy asked about the annual budget and the audit. The Tax return is prepared by a CPA annually. The annual Budget is a stand-alone page with the Dues mailing. The Financial Statement is presented at the Annual Meeting for 12 months. Roy says it is only for 8 months.

PARKS: Nothing to report.

BUDGET (New Business): this was a discussion of the proposed budget submitted by Lynn McCormick.

- Legal fees, late fees are not income
- The Ice Cream Social in the Park is for Residents and should be paid for by the dues. We can change the By-Laws or consider it covered in the Parks Heading.
- Over payment on the Dues Returned should not be a column
- Increase in Postage
- Sign replacement should come out of Late Fees
- Increase tree maintenance to \$7,000
- Combine Legal Fees
- Add By-Law Budget? More research will be done to find out how much to expect to budget.

Lynn McCormick asked for a vote on the Proposed Budget and proposed that we publish it with the newsletter. She proposed that we improve the budget next year. We had \$48,122.63 income. Gretchen moved to accept Budget. Christy seconded. Motion passed.

- The January meeting will be at a restaurant. Yvonne will try to get a reservation for January 7 at Hayden's at 6:30 pm.

OLD BUSINESS:

- Liens: There are 4 outstanding dues not paid.
- Question was asked as to who flips the signs. We need the Dues signs up. Gretchen volunteered to put up the dues sign for East side Westminister/Sheldon and Hanford/Sheldon. Christy is responsible for the Morton Taylor/Westminister and Morton Taylor/Hanford. Lynn is responsible for West side Westminister /Sheldon and Hanford/Sheldon. Spresa is responsible for Umberland. Vivien is responsible for Morton Taylor/Republic and Warren/Bunker Hill. Spresa will decorate the signs.
- CHHA will start charging a \$50 fee for New Residents in January 2016 when the status letter is requested.
- The Budget, Newsletter and Invoice should be mailed out together. Yvonne will send an email out for help with the mailing.

Next meeting will be held February 4 at the Canton City Hall Building. Meeting was adjourned at 9:05 p.m.

Respectfully submitted by
Linda Bedard, Secretary, CHHA