

**MINUTES OF THE CHHA BOARD OF DIRECTOR'S MEETING**  
**December 1, 2016**

Lynn McCormick, President, called the meeting to order at 7:08 p.m. at Canton Chamber of Commerce.

**PRESENT:** Scott Burek, Lynn McCormick, Linda Bedard, Vivien Pierson, Yvonne Emery

**ABSENT:** Gretchen Harrington, Marques Nelson, Richard Benoit,

**GUESTS:** Roy Hart

**MINUTES:** Scott made a motion to accept the November Minutes. Vivien seconded. The motion passed.

**CORRESPONDENCE:** None.

**TREASURER'S REPORT:**

- Scott reported that there is \$46,013.95 in the General fund and \$15066.74 in the Snowplow fund. Linda made a motion to accept the Treasurers Report. Vivien seconded. Motion passed.

**PRESIDENT'S REPORT:** Lynn McCormick went over proposed budget projects.

- Large Landscape projects (mulch)
- Ten Signs (3 broken). Scott proposed purchasing 3 replacement signs using 2016 funds. Linda seconded. Motion Passed.
- Correction to last month's report for lawn maintenance: \$350 per cut for a total of \$10,203.
- Umberland Park- Take out the merry go round and replace with a play structure for 2-5 year olds. The cost is between \$9,000 and \$13,000 without installation. Board suggested adding a bench and a picnic table. Lynn asked for Board input on how much we should allow for 2 play structures (Hanford and Umberland). The Board approved discussion of up to \$30,000 for 2 structures with installation.
- \$14,500 for cement replacement.
- Budget Proposal- Scott proposed increasing the dues by 3% to cover the projected budget. Vivien seconded. The Dues are now \$48.92 dues plus \$26.08 snowplowing = \$75.
- Path to Leeann Park from Umberland Park- Three drain culverts are jagged and in need of repair. Lynn will meet with handy man, Curtis Goll from A-Z Maintenance and see how much it will cost to repair.

**OLD BUSINESS:** Lynn will send a draft of the newsletter to the Board before mailing.

**HOMEOWNERS CONCERNS:** Roy Hart expressed concerns about hiring a lawyer getting involved with collecting late fees. Lynn explained the process: In February a \$15 late fee is charged. 30 days after that another \$15 fee is charged. 30 days after that (April) another \$15 is charged (total of \$45). 30 days after that a letter of Intent to place a lien is sent. 30 days after that, the entire file is sent to the lawyer. He then sends a letter or files a lien. The homeowner sends the money (including the lawyer fee) to the lawyer.

**PARKS:**

- Vivien said that Oakley did a good job cleaning up the Island on Carriage Hills and the fall clean up and edging the sidewalks.
- A tree limb was removed in Leeann Park.
- **OUTSTANDING DUES:** Yvonne reported that one resident paid and that there were 3 left for 2016 and 1 outstanding for 2015.

**Meeting was adjourned at 8:30 p.m.** Next meeting will be the Annual Dinner Meeting held on January 12 at Tony Saco's Restaurant.

Respectfully submitted,

Linda Bedard,  
Secretary, **CHHA**